



Monday 14th September 2020

Dear Parents and Carers,

We understand that as a parent/carer this may be a very unsure and difficult period for you and your child. In light of the many government updates you will have seen, we are writing to you to bring you up to date with the most recent guidance regarding attendance and absence.

Please follow our step-by-step guidance below if your child, you or anyone else in your household becomes unwell:

What to do if...	Action Needed	Return to school when...
<p>...my child has any Covid-19 symptoms (it DOES NOT have to be all three);</p> <ul style="list-style-type: none"> • HIGH TEMPERATURE – this means you feel hot to touch on your chest or back • A NEW <u>CONTINUOUS COUGH</u>- this means coughing a lot more than an hour, or 3 or more coughing episodes in 24hrs • A LOSS OR CHANGE TO YOUR SENSE OF SMELL OR TASTE- this means you've noticed you cannot smell or taste anything 	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • Contact school to inform us • Self-isolate the whole household for 14 days • Get a test. Call 119 or book on-line • INFORM SCHOOL IMMEDIATELY ABOUT TEST RESULT • If your child has any symptoms whilst at school, you must come and collect them immediately. Any siblings that are also in school will also be sent home, even if they don't have symptoms 	<p>...the test comes back negative</p>
<p>...my child tests positive for Covid-19</p>	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • Contact school to inform us IMMEDIATELY • Agree an earliest date for possible return, minimum of 10 days • Self-isolate the whole household for 14 days • Bubble isolates/remote learning will be put into place 	<p>...they feel better. They can return after 10 days even if they have a cough or loss of taste/smell. These symptoms can last for several weeks.</p>



...my child tests negative	<ul style="list-style-type: none"> • Contact the school to inform us • Discuss when your child can come back to school (same day/next day) 	...the test comes back negative
...my child is ill with symptoms not linked to Covid-19	<ul style="list-style-type: none"> • Follow usual school absence policy procedure – inform us of the absence and keep your child at home until they are better 	...after 48hrs following the last bout of sickness/diarrhoea if this is the cause of absence
...someone in my household has Covid-19 symptoms	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • Contact school to inform us immediately • Self-isolate the whole household for 14 days • Household members to get tested • Inform school immediately about test results 	...the test comes back negative
...someone in my household tests positive for Covid-19	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • Contact school immediately to inform us • Agree an earliest date for possible return, minimum of 14 days 	...your child has completed 14 days of isolation and displays no symptoms
...NHS test & trace has identified my child has been in close contact of someone with symptoms of confirmed Covid-19	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • Contact school immediately to inform us • Agree an earliest date for possible return, minimum of 14 days 	...your child has completed 14 days of isolation and displays no symptoms
...we/my child has travelled and has to self-isolate as a period of quarantine	<ul style="list-style-type: none"> • Do not take unauthorised leave in term time. • Consider quarantine requirements and FCO advice when booking travel • Returning from a destination where quarantine is needed: 	The quarantine period of 14 days has been completed and no symptom are displayed



	<ul style="list-style-type: none"> • agree an earliest date for possible return • Minimum of 14 days from return date • Self-isolate the whole household 	
...we have received medical advice that my child must resume shielding	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • Contact school immediately to inform us • Shield until you are informed that restrictions are lifted and shielding is paused again 	...school inform you that restrictions have been lifted and your child can return to school
...my child's bubble is closed due to a Covid-19 outbreak in school	<ul style="list-style-type: none"> • YOUR CHILD MUST NOT COME TO SCHOOL • At home, support your child with the online provided by school • Your child will need to isolate for 14 days. 	...school will inform you when the bubble will be reopened

Key terms:

Household - A group of adults and children living in the same property

Self-Isolation - Stay at home and do not leave the house for 14 days. Do not visit GP, pharmacy or hospital. You must not go out to buy food or other essentials. Do not go to work, school or public areas. Do not use public transport or taxis. Do not go out for exercise.

14-day period - This starts from when the first person in the household or contact group becomes ill.

10-day period - This starts from the day symptoms begin

Bubble - School class/year group contact group

Please continue to stay updated by visiting our school website:
<https://www.westthornton.croydon.sch.uk/>

If you have any questions or concerns regarding this on any other matter, please do not hesitate to get in contact with the school office via email or phone.



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Yours sincerely

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