



Wednesday 20th May

Dear Parents and Carers,

As you are aware, the latest guidance from the government is for schools to begin to plan for a phased return for some children from 1st June. Thank you to the majority of parents who have been in contact to say that they welcome this news and those who have indicated their support but would like to know more about our plans to keep everyone safe.

The aim of this letter is to provide parents with more detail around the safety measures we are putting into place to keep our community safe. Tomorrow, you will receive a letter outlining key information in relation to your child's return to school and on Friday, we will send detailed communication that outlines how parents can help keep our schools safe. Alongside all of this, we have also produced a parent 'Frequently Asked Questions' guide which can be found on our school website. Please do take the time to read all of this key information.

Protective steps we are taking to make the school a low-risk place for your child:

As a school, we are in the process of compiling comprehensive risk assessments to ensure that the health, safety, social and emotional needs of children, families and staff are met during this next recovery phase. Below outlines some of our key actions and steps we are taking to reduce any risk.

Hand washing

- Hand sanitiser will be placed at entry/exit points to the school and all learning spaces
- All pupils will have regular access to hand washing stations
- Pupils and staff will be required to wash or sanitise their hands on entry and exit to the school building, and any time they leave and return to their learning space
- Hand washing techniques will be taught and modelled by staff and pupils will be supervised when washing their hands

Cleaning

- Both school sites have been 'deep cleaned' since the initial closure, and cleaning has continued to take place daily at both sites
- Enhanced, focused cleaning arrangements are being agreed with school cleaners
- Extra cleaning products have been purchased and will be available for staff in all learning spaces to use on regularly used surfaces but stored where children cannot access them

Groupings

- Children will be taught in groups of no more than 15, in their own space well away from other groups; this means that children will not necessarily be taught in their usual classroom, by their usual teacher



- Children will stay in their groups of 15 or fewer when eating their lunch and playing outside at playtime and lunchtime
- Only one group will be in any space around the school at once, including the lunch hall and each playground 'zone' – timetables have been changed to reflect this
- Different groups will start and finish school at staggered times to avoid congregating in the playground

Social Distancing

- In each small group learning space, chairs and tables will be placed at least two metres apart
- Other furniture will be moved as necessary to enable social distancing to take place in each learning space
- Children will be explicitly taught to socially distance in class, and will be continually reminded to maintain this when moving around the school and on the playground
- All school staff on site will maintain social distancing in their interactions with each other and with pupils
- Markings and signage around the school will be used to help children remain in their groups and to stay two metres apart within their groups

Resources

- On arrival in school, each child will be given an individual stationery pack and exercise book, which will not be shared with staff or other pupils
- Resources and toys/games in class will be regularly cleaned; items that cannot be easily cleaned (e.g. soft toys) will be removed
- Each small group will be provided with a pack of outdoor resources for play and lunchtimes, which will not be shared with other groups; these will be regularly cleaned

Covid-19 Symptoms

- If a child becomes ill with a temperature and/or a new continuous cough, they need to remain at home and the household will need to follow the government's self-isolating guidelines
- If a child falls ill with these symptoms at school, they will need to be collected immediately
- In this case, the child would be isolated from other children but supervised by a member of staff until they are collected
- Areas in the school where the child had been based would be thoroughly cleaned and anyone who had come into contact with them would wash their hands thoroughly in line with medical guidance
- If any staff member is experiencing symptoms, they will not attend school and will follow the government's self-isolating guidelines



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We hope that the guidance within this letter provides you with some reassurances of the safety measures that the school is putting into place to help minimise the potential risks of COVID-19. However, should you have any further questions about our plans, then please do make contact with us via the school office.

Best wishes,

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